

Strider Board of Director's Minutes

June 9, 2009

The Meeting was called to order by Kellie Howard at 7:05 pm. Board members in attendance were Lisa Adams, Dan Adams, Randy Arend, Dave Bokros, Vicky Connell, Mike Ford, Kellie Howard, Glenn Hanna, Ann Krause, Bill Krause, Kim Lundy, Mike Mayse, Melissa Saunders, Regina Sooley, Mary Ann Steinberg, John Steinberg, Regina Taylor, and James Vavrina.

Review of Minutes: Kellie asked if anyone had corrections to the May minutes. Mike Ford stated that he had not seen the final version of the minutes. Vicky explained that she had made the corrections that were sent to her and included them in the final version sent to Trish for the newsletter. Kellie asked for approval of the minutes. Two people did not approve.

Officer Reports:

President's Report: Kellie Howard stated that she wanted to review appointments to these positions:

- Race Advisor – Bob Boyd
- Membership Director – Mike Mayse
- Newsletter Editor – Trish Kabus
- Equipment Director – James Vavrina

Mike Ford said that there are certain appointments that can be appointed by the President and others that need to be approved by the board. Kellie mentioned that none of the above appointments needed a vote.

Club Goals: Kellie stated that she had requested for board members to submit club goals, but she had only received goals from one person. She plans to table that item at this time. She asked for further submissions. Dave moved to table it and Mike Ford seconded. It was approved.

Nominating Committee Procedures: Kellie said she had reviewed the by-laws, which state you should prepare a list prior to the election. After the election it's too late to reconsider unless there is a motion to remove a member. She said she will take more care to follow the rules next year. Mary Ann Steinberg said there were a lot of qualified people who had no opportunity to be on the executive board and weren't approached for officer positions. The time line wasn't properly followed. Mike Ford stated that we need to use our by-laws as our guide, and we can't pick and choose which rules we follow.

Treasurer Report/Budget: Randy Arend stated that he had looked through the by-laws and there are instances where we haven't been following them, and things have gotten too relaxed. The by-laws state that the treasurer's report should be submitted to the newsletter. Randy said we need to go through all of the by laws. Dan Adams read the

section of the by-laws which applied and said we should make it available to anyone who asks.

Filing for Non-profit Status: Randy explained that we are a chapter of the Road Runner's Club of America (RRCA) which is in our by-laws. We get our non-profit 501c3 status through the RRCA. We also get our liability insurance through them. Because we bring in over \$25,000 a year we have to file a form for the IRS. In the past we've paid for our insurance and storage in December so we're covered for the rest of the year, including some other items that were paid in January and add up to a loss for this year. Randy emphasized we need to have money in the bank in December to pay these bills. He reviewed how we got our IRS group exemption status. Randy also pointed out that our by-laws state that no board member can profit through the club. Mike Ford stated that was one of his concerns; that Dave is protected because of his work status. Randy assured him that we are well within the rules as far as that is concerned. Randy explained that there have been some questions about the 501c3 status. If we do something improper, what happens? The answer is that we can lose our non-profit status. Mike Ford gave examples of other clubs he's belonged to where someone did something improper with writing checks and ended up in handcuffs.

Treasurer's Report: Current cash balance is \$4836.66. Money from the Memorial Day 5K and Run to the Sun 8K have not been transferred yet since all the checks have not cleared. Mike Ford brought up the difference in the race accounts, so Randy explained how the race accounts work, and how the money shifts from one account to another. Dave Bokros explained how he put some of his race day deposits in the main account instead of the Race account since he didn't need the money to pay bills for the race and the main account was low. He said it looks like overall we're going to make our budget if membership holds up. Revenue from the running and triathlon classes are in, but not expenses. Vicky mentioned that the budgets for both classes have a goal of breaking even and that Bob Boyd's class has actually made a profit this year. This was mostly due to the sale of extra t-shirts since they were so popular. Randy also noted that Children's Running is \$797.11 over budget.

Randy said in the future he will email these reports out in advance so everyone can review them prior to the meeting. Mike Ford added that putting motions out in advance doesn't make sense. It was noted that Ed Kelly files our 501c3 for us.

River Run Hospitality Tent Report. Stan Scarlett gave a report on the River Run Hospitality tent. He thanked many of the people on the board that helped him this year. He said there were about 50 volunteers who assisted. Jennie Allen provided info on our first tent in 1992. It was a small tent, and portalets were shared with another group. Stan shared pictures taken at the tent that day. He also showed a diagram of how everything is placed inside the tent. He said we take up about a quarter acre, including the Amelia Island Running Club. There were about 400 people who were at the tent that day. There were about 2000 wrist bands given out. Stan read a review of River Runs past and what they were like before we started the Strider tent. He also talked about the first few times

the tent was set up. A round of applause was offered for Stan and all the work he does for the River Run tent.

Kellie noted that we have to be out of the room by 8:30 p.m., so several agenda items were postponed till next month.

Kim Lundy pointed out the status report sent out through email by Bob Boyd for Children's Running. She explained the reason why Children's Running was over budget. It was because of requests from schools for more t-shirts in order to give children in the Run/Walk clubs the rewards they had earned before the end of the school year. There wasn't time before purchasing them to ensure there were still funds in the budget and get an approval from the board. Children's Running was also requesting the purchase of additional shirts to avoid any more last minute purchases. Randy stated he thought we should wait on funding any shirts that haven't already been purchased. Mike Ford said he was on this committee for several years. He thinks the accountability for this money is lacking. He would like to see an SOP put into place for any money to be spent. The by-laws state that anything over \$500 must be voted on and anything over \$1000 has to have 2 signatures. Kelly asked if we should make a motion or table it. Kim suggested we table the issue and review the previous emails. Mary Ann Steinberg stated that she had offered money to Bob for Children's Running from her youth grant funding and he declined the funding. Randy moved we only approve the money that Bob had already spent out of his own funds for the shirts. Mike Mayse seconded. 10 approved, 5 disapproved.

Mike Mayse made a motion to adjourn at 8:39 p.m. and Glenn Hanna seconded. All approved, and the meeting was adjourned.

Respectfully submitted,
Vicky Connell