

Florida Striders
Board Meeting Minutes
September 8, 2009
7:00 PM
Orange Park Library

Board Members:

Present: James Vavrina, John & Mary Ann Steinberg, Mike Ford, Kay Womack, Kellie Howard, Randy Arend, Melissa Saunders, Lisa & Dan Adams, Vicky Connell, Kim Lundy, Regina Sooley
Quorum present? Yes

Proceedings:

Meeting called to order by Kellie Howard.
Minutes of July meeting were reviewed. A motion to approve the minutes was made and seconded. Motion passed

Officer Reports:

President's Report: Dave Bokros has resigned as Vice President and from the Board. Kellie shared Dave's written letter with the Board. Dave has served as President for 3 years and has served on the Board longer than any current Board members. In addition, he has worked to obtain many financial sponsorships for the club. It is with regret that we accept Dave's resignation.

Kellie also reviewed an email from Dan Adams sent to the Board. Important points in the email clarified meeting agendas, minutes, and discussions.

Tax Forms filed – Ed Kelly, long time Strider, has done tax report for many years. We are tax exempt organization but still have to file with IRS. Ed keeps the tax forms on file at his office. Kellie has copy and will give Randy a copy.

President appointments – SOPs committee, had appointed Dave, however, with his resignation, need new chair, asked to delay for a month.

2009 race dates: Hog Jog historical budget information presented, prepared by Steve Bruce. Kellie proposes that budget be approved as submitted. A motion was made and seconded to approve the budget. The motion was passed. Mike questioned if Striders will be absorbing any costs. Projected income is about \$1100, so no cost to Striders. Mike Ford is willing to assist with helping to organize Hog Jog.

Hog Jog Date is November 14. A motion was made and seconded to approve this date. The motion was passed.

River Run Tent – Letter from Mike last month to send to JTC to thank them for support of our tent. Kellie wanted to talk to Stan before sending out letter. Mike Ford: River Run is a significant race and has grown from 5000 to 20000 runners. 5 year contract was signed with Doug Alred to be race director. Contract is very detailed saying what Doug is responsible for and what JTC is responsible for. Mike sees that Board has responsibility to present Stan as our contact for River Run tent. Thinks that as minimum to thank and offer assistance with the race. Thinks 2 boards should communicate. Kellie will speak to Stan in regards to drafting a letter.

Treasurer's Report, Randy Arend:

- Beginning Cash Balance as of July 31, 2009 was \$4,635.56
- August Income was \$155

- August Expenses were \$276.38
- Ending Cash Balance as of August 31, 2009 was \$4,514.18
- Comparable Ending Cash Balance as of August 31, 2008 was \$12,980.51
- Income and Expenses were Routine in Nature (i.e., membership income, newsletter expenses, merchandise, etc.)

Maturing CD in October at Compass Bank. Has checked the interest rates at Compass Bank, not good. Thinks can do better in money market account at another bank. Motion was made and seconded that Treasurer remove money from account and will decide where to put at next board meeting. Motion was passed. Next CD matures in December is thinking about other options for investing money.

Old Business:

No old business

New Business:

New member t shirts: Randy: currently new members get cotton t-shirt with membership. Most of new members coming from classes. Tend to buy technical shirts instead of cotton. Is an unnecessary expense. After class last time paid \$800 for these shirts for members. Difficult to get shirts to people. Randy recommends eliminating shirt for new members. James asks if we are no longer having any t-shirts only selling technical shirts now. Randy recommends selling leftover t-shirt inventory. Mike Ford bought last of retired tank tops for school track team also bought white t-shirts last year. There was a motion to discontinue new t-shirt with new membership. The motion was seconded and approved. Kellie will work on changing membership form. Any old forms will be accommodated.

Contracts and Bids for Business Transactions: There was a motion to obtain written contracts for services over \$100, ie. rental, timing vendors, etc. There was another motion that we get 2 or 3 bid quotes for purchases. These motions were seconded. Discussion: Kellie reads by-laws: gives race directors authority to enter into contracts for goods or services to conduct the race. Dan Adams opposed to tying hands of race directors. Mary Ann agrees that amount can be changed, argues that when it is known is by companies that a group is getting a bid, the group may receive discounts. Vicky: added that from doing her small classes that amount would need to be much higher. She worked really hard to get best prices. Dan asked why we need this practice? Mike responded that early in the agenda he spoke about SOPs and bylaws state SOP, reasoning for bids. In his opinion it is not good business to not have contracts. Example: needed heaters for RRR last year, director got quotes and ordered best price. Intent is not to micromanage race directors. The Club has a responsibility to have things in writing. Regina agrees that contracts should be in writing and thinks amount should be higher. 2nd motion thinks that there should be a money limit for that as well. More details written into policies. A motion was made to amend the amount of the first motion to \$500. Randy states that we are not at a point to finalize this decision, we need a form and standardized procedures. Example is title sponsor that we may go back to multiple times for smaller items at different locations. Randy states that should be addressed in SOP committee. Regina: stuff in writing is not to make more work for us but is to make sure that the vendor performs. Motion is to protect the club. Final motion: Transactions utilizing FL Strider funds over \$500 will require written documentation. The motion was seconded and approved by the Board. There was a motion to table the motion regarding quotes. The motion was seconded and tabled. Kellie will send the motion to all Board members and Key contacts.

Announcements:

Vicky announces vote of confidence in Kellie as president.

A motion to adjourn was made and seconded.

Meeting adjourned at 8:45

Respectfully submitted,

Kay Womack

Secretary