**NWI TRI Monthly Meeting Agenda**

**Date:** 10/5/2021 **Time:** 7:01-8:40 PM

**Segue** (*Personal* Bests) (10 min update)

**Scorecard** (10 min, to 7:20**)**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **MEASURABLES** | **Target Goals** | **Sept** | **August** | **July** | **June** | **May** | **April** | **March** | **February** | **January** |
| **Club Growth/Reach** |  |  |  |  |  |  |  |  |  |  |
| # New Members |  | 0 | 0 | 1 | 2 | 6 | 3 | 1 | 2 | 1 |
| # Membership renewals |  | 0 | 0 | 0 | 0 | 0 | 1 |  |  |  |
| # Added to mem FB Group |  | 0 | 0 | 1 | 2 | 6 | 3/64 | 2/64 | 0/62 | 1/62 |
| Total Current Members |  | 88 | 88 | 88 | 87 | 85 | 79 | 75 | 74 | 72 |
| Total likes on Facebook |  | 663/678 | 663/679 | 659/674 | 655/671 | 647/662 | 644/659 | 642/658 | 639/653 | 643/657 |
| # of potential new members |  | 8 | 3 | 2 | 3 | 3 | 3 | 3 | 2 | 3 |
| **Social Media Posts - PAGE** |  |  |  |  |  |  |  |  |  |  |
| NWI Tri Promotional/Event | **2** | 8 | 11 | 7 | 12 | 9 | 3 | 4 | 1 | 0 |
| Triathlon Awareness | **2** | 2 | 3 | 6 | 4 | 5 | 8 | 4 | 4 | 3 |
| Puntillo & Crane 70.3 - Ken | **2** | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 0 |
| Select PhysTherapy 70.3 – Emily | **2** | 1 | 1 | 2 | 2 | 2 | 2 | 2 | 0 | 1 |
| McGuckin Chiro (s)- Terri | **.5** | 0 | 2 | 0 | 1 | 1 | 0 | 1 | 1 | 0 |
| Trailblazers Bike Barn (s) - Jen | **.5** | 3 | 0 | 1 | 1 | 2 | 0 | 0 | 1 | 0 |
| 3 Floyds Brewing (s) - Ashley | **.5** | 0 | 2 | 0 | 1 | 1 | 0 | 0 | 1 | 0 |
| Leo’s Mobile Bike (s)- Amanda | **.5** | 0 | 1 | 0 | 0 | 1 | 0 | 2 | 1 | 1 |
| Hasse Construction (s) – Terri | **.5** | 0 | 0 | 0 | 1 | - | - | - | - | - |
| Munster Masters (s)- Terri | **.5** | 1 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 |
| Rudy Project | **-** |  |  | 1 |  |  |  |  |  |  |
| **President Report** |  |  |  |  |  |  |  |  |  |  |
| Newsletter sent | **1** | 1 | 1 | 1 | 1 | 2 | 0 | 1 | 0 | 1 |
| **Treasurer Report** |  |  |  |  |  |  |  |  |  |  |
| Total $ Deposited |  | **$0** | **$332.29** | **$0** | **$417.45** | **$2,242.60** | **$0** | **$190.50** | **$100** | **$158.75** |
| Total $ Withdrawn |  | **$335.16** | **$5** | **$236.45** | **$236.84** | **$326.81** | **$2,066.33** | **$70** | **$30** | **$420.30** |
| Current Balance |  | **$4,129.68** | **$4,459.84** | **$4,127.55** | **$4,369.00** | **$4,585.84** | **$2,670.05** | **$4,736.41** | **$4,615.91** | **$4,545.91** |
| **Secretary** |  |  |  |  |  |  |  |  |  |  |
| Minutes emailed to members | **1** | **1** | **1** | **1** | **1** | **1** | **1** | **1** | **1** | 1 |

**Headlines/Information to Share** (5 mins, to 7:30)

|  |  |
| --- | --- |
| AK | Finished SafeSport training! |
| All | October 14 at 6p USAT training webinar |
| All | Nov 1st winter season challenge |

**To-Dos** (5 mins, to 7:35)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Who** | | **To-Do’s, manifested from Issues and assigned to a committee or individual** (5 mins, to 10:40) | **Due Date** | **Done** | **Not done** |
| AK | Talk with Barb S about becoming club historian – WAITING until after Muncie race | | Nov |  | x |
| AK | Divvy up all sponsors from Leon’s triathlon to contact for free race entry or money towards an entry. | | Oct | X |  |
| AK | Send personal thank you card to Jason’s mom for the tent donation | | Sept | X |  |
| AK | Ashley to talk to Todd Henderlong on race date 2022 | | Oct | X |  |
| CP | Set up meeting with Ken to discuss race issues and USAT, and set up appt to get permission from Hobart | | Oct |  | X |
| JB | Set up meeting with Porter board to get permission for race and someone from Board will go | | Oct |  | X |
| TS | Ask if Dr. McGuckin is available to talk at our party how to stay healthy during winter. | | Oct |  | X |
| AK | Ask if Select Physical Therapy would like to talk at our party | | Oct | X |  |
| ED | Ask Kerry Martin regarding less expensive fireworks show. (She had no suggestions for under $500) | | Oct | X |  |
| TS | Club nominations announcement on Facebook group page and email to current members | | Oct | X |  |
| ED | Take stock of shirts in garage and bring to party (still need to do) | | Oct |  | X |
| All | Work on sponsor shares on Facebook tri page | | Oct |  |  |
| MS | Mike to complete SafeSport training | | Nov |  |  |
| JB | Get race on Porter County agenda for permission | | Nov |  |  |
| AK | Bring design of new gear to end of season party | | Oct |  |  |
| AK/JB/AH/CP | USAT training attendance (October 14 at 6p) – Ashley will send out invite | | Oct |  |  |
| AK | Purchase Stamps account and envelopes for inventory sales. Also cups, juices, 3 Floyds and water bottles for party. | | Oct |  |  |
| AH | Call to check on picking up food, utensils and plates | | Oct |  |  |
| ED | Facebook group post re nominations extended through Friday | | Oct |  |  |
| AK | Reach out to those nominated to see if they are interested | | Oct |  |  |
| AK | Pass out list of Leon’s sponsors list for board members to call. | | Nov |  |  |
| AK/MS | Insurance dues coming up | | Nov |  |  |
| AK/AH/KD | Zwift 101 | | Oct |  |  |
| MS | Schedule first winter challenge through Garmin – SWIM Nov 1-13 | | Nov |  |  |

**Issues List**

IDS(50 min, to 8:25) *(who is tee-ing up? Restate the problem in 1 sentence, identify root cause; Discuss; Solve)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Urgency** | **Who** | **Restate problem in 1 sentence:**  (Either an Information-Given, or Information-needed, or To-Do) | **Root Cause, found to be:** | **Solution that we plan:** |
|  | High | AK | IG: Borah update, plans for party |  | Design plan coming along. Wait to order after new sponsors in 2022 or sponsors we have now? Show proofs to club at end of season party to see if anyone will be interested. |
|  | High | AK | IN: Date/Next Steps for Brickyard Sprint  Finalize Race Date – SUNDAY MAY 1 confirmed with Todd  Schedule Meeting with Ken  Learn about USAT  Schedule planning meeting OUTSIDE of board meetings? Committee? |  | Ask for volunteers for a race committee? Check with Ken availability then ask other club members if they’d like to contribute.  Set up mtg with Porter board and Hobart re permissions. |
|  | Med | JB | IN: Update on club store, let’s talk about shipping/investment |  | Jason has items at his house. Prepaid postage loaded in a Stamps account, need to purchase some envelopes. Put on label and drop off at USPS. AK will purchase these materials and have it ready by party. When items run out, it won’t show up on store. We need to make sure club knows it’s what we currently have in stock. |
|  | High | AK | IN: End of season party, finalize details  Food: 15 full salads which feeds about 30 people. 5 Kale Craze, 5 Apple Walnut and 5 Green Fields. Plus 3 dozen muffins which are mini quiches. 2 dozen of spinach and feta and 1 dozen vegan banana and chocolate chip | Beverages?  Other food thoughts?  Schedule for the evening? | 30-40 expected. Request serving utensils and plates. We need to pick up cups and beverages.  Autumn plunge, food @ 6:30p, club announcements, merchandise closet website, new gear reveal, election, winter challenge, sponsor(s)?, then gear swap (trade or giveaway)! |
|  | High | AK | IN: Elections/Nominations |  | We have 1 nomination so far.  Ashley nominates Sara S. and Julie W., and Terri nominates Ashley and Tim Senovic. Mike nominates Spardha Sharma. Ashley will reach out to them if they would be interested. Emily will post reminder on FB Group page. |
|  | Med | AK | IN: Membership renewals are coming – thoughts on creating a survey for members asking for suggestions for improvement?  “Send email out to members to ask members suggestions to improve” |  | Table to next meeting. |
|  | Low | AK | IG: Plans for Leon’s participation in 2022 – sponsor list divvied up.  -Ask Leon’s sponsors if they would like to donate a race entry to our club and do a lottery with club |  | Ashley created list for each board member to contact (except Terri). Donate their race entry given to them by Leon’s by sponsoring the race or sponsor an athlete. We will have a lottery when we get the race entries. |
|  | High | AK | IN: Group training this month? ZWIFT? Running? Winter Challenge/points tie in |  | Ashley wants to do an October Zwift 101.  Many turkey trots coming up next month. Ask members to post their pictures from the races. |
|  | High | AK | IN: Winter Challenge – schedule and events, STRAVA? |  | Use Strava instead of Garmin to plan winter challenge. Has more options to have different types of challenges. But they make you pay after 3 challenges – they offer monthly or year prices. Person who creates the challenge would have to be friends with others on Strava or it would have to be made public. Test it for 6 weeks or will most not want to pay a subscription? Or have Garmin and then select 3 free challenges in Strava? Start off with Garmin and then figure Strava challenges at next meeting. |
|  | Med | AK | IN: POINT system for events, dollars towards races – “training thermometer” |  | Table for next meeting. |
|  | Med | AK | IN: Who wants to join Webinar for USAT Sanctioning |  | Set up for October 14 at 6:30p for anyone who wants to participate. |
|  | Low | AK | IN: Review pending Facebook group member requests |  | Ashley has been notifying interested people and sending them links if they would like to join. |
|  | Low | AK | IG: Mentorship program on Facebook – option for alternative to Buddy Program, is anyone passionate about leading this? |  | Table for next meeting. Look on Group Facebook page to see mentor tab. |
|  | Low | AK | IG: Expenses coming up for club – USAT, Insurance, etc.. |  | Table for next meeting. Ashley and Mike to discuss. |
|  |  |  | Other items in the wings:   1. Hall of Fame Criteria 2. Member of the month 3. More digital education – open forums, demonstrations, etc.. 4. New Triathlete training program – workshops, clinics, swimming lessons 5. Promotion of relays 6. Thermometer for fitness – integrate into off-season training? |  |  |

**Conclude:** (5 mins, to 8:30) Recap To-Do List, Review Cascading Messages to Club, Rate the meeting (1-10)

\**Did the meeting start on time? Did we stay on track? Did we get a lot accomplished? Did everyone participate? Did everyone bring a positive attitude?*

|  |  |
| --- | --- |
| Member | Rating |
| Ashley | 8.5 |
| Terri | 8.5 |
| Mike | 8.6 |
| Emily | 9.5 |
| Jason | 9 |
| Ken | 9.3 |
| Chris | 8.3 |
| Amanda | 9 |
| Jennifer | - |
| Kim | 9 |